

APPOINTMENTS – 2011/12

REPORT 11 (Agenda items 11, 12, and 14)

CABINET

Non voting representatives on Cabinet:

Councillor Foster
Councillor Blundell

LICENSING AND REGULATORY COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Abbott	Councillor Singh Sehmi

Councillor Chater

Councillor Crookes

Councillor Fletcher

Councillor Foster

Councillor Gannon

Councillor Hetheron

Councillor Johnson

Councillor Lancaster

Councillor Lapsa

Councillor Skinner

Political Balance	
Conservative	5
Labour	7
Liberal Democrat	0
Socialist	0

N.B. Members of the Licensing and Regulatory Committee will also be required to sit on Licensing Hearings as necessary.

PLANNING COMMITTEE

CHAIR	DEPUTY CHAIR
Councillor Maton	Councillor Walsh

Councillor Bains

Councillor Bailey

Councillor Crookes

Councillor Howells

Councillor T. Khan

Councillor Lepoidevin

Councillor McNicholas

Councillor Sweet

Councillor Taylor

Political Balance	
Conservative	4
Labour	7
Liberal Democrat	0
Socialist	0

STANDARDS COMMITTEE

Councillor Lakha

Councillor Johnson

Councillor Walsh

NOTES:

(1) Cannot be a Member of the Cabinet

(2) Two from Majority Group and one from the Main Opposition Group

Political Balance	
Conservative	1
Labour	2
Liberal Democrat	0
Socialist	0

8 Independent Members

Gaile Allen
Delia Delieu
Christine Edden
David Jackson
Anil Patel
Brian Ray
Jayne Willetts
(1 vacancy)

*** 2 Parish Councillors**

Ian Hixon
Bill Shakespeare

* N.B. The new Standards Committee Regulations 2008 require the appointment of at least 2 members of Parish Councils.

REMUNERATION PANEL

5 Independent Members

(Up to 5 to be appointed by the Director of Customer and Workforce Services after consultation with the Group Leaders)

NOTE : MEMBERS OF SCRUTINY CANNOT BE MEMBERS OF THE CABINET

Scrutiny Co-ordination Committee

CHAIR	DEPUTY CHAIR
Councillor Lucas	Councillor McNicholas

Councillor Blundell

Councillor Foster

Councillor Lakha

Councillor Lancaster

Councillor M. Mutton

Councillor Ruane

Councillor Sawdon

Councillor Taylor

Councillor Welsh

Political Balance	
Conservative	4
Labour	7
Liberal Democrat	0
Socialist	0

Co-opted Members for Education Matters

Mr. R. Potter (Nominated by the Roman Catholic Church)

1 Vacancy (Nominated from other faith groups in the city)

Mrs. S. Hanson (Nominated by the Church of England)

1 Vacancy (Primary Parent Governor Representative)

1 Vacancy (Secondary Parent Governor Representative)

Council Resources, Communities and Sport Scrutiny Board (Scrutiny Board 1)

Council Resources; Equality of opportunity and involved, cohesive communities and neighbourhoods, Sport and Physical Activity

CHAIR	DEPUTY CHAIR
Councillor Ruane	Councillor Bains

Councillor Hammon

Councillor Kershaw

Councillor Sandy

Councillor Singh Sehmi

Councillor Welsh

Councillor Williams

Political Balance	
Conservative	2
Labour	6
Liberal Democrat	0
Socialist	0

Children, Young People, Learning and Culture Scrutiny Board (Scrutiny Board 2)

Children and Young People; Culture

CHAIR	DEPUTY CHAIR
Councillor M. Mutton	Councillor B. Singh

Councillor Auluck

Councillor Chater

Councillor Dixon

Councillor Fletcher

Councillor Hetherton

Councillor Johnson

Political Balance	
Conservative	2
Labour	6
Liberal Democrat	0
Socialist	0

Co-opted Members for Education Matters *(note: to be reviewed by Chair)*

Mr. R. Potter (Nominated by the Roman Catholic Church)

1 Vacancy (Nominated from other faith groups in the city)

Mrs. S. Hanson (Nominated by the Church of England)

1 Vacancy (Primary Parent Governor Representative)

1 Vacancy (Secondary Parent Governor Representative)

Economy, Regeneration and Transport Scrutiny Board (Scrutiny Board 3)

Economy, Skills and Employment, Transport; Housing

CHAIR	DEPUTY CHAIR
Councillor Lakha	Councillor Noonan

Councillor Harrison

Councillor Howells

Councillor McNicholas

Councillor Maton

Councillor Ridley

Councillor Walsh

Political Balance	
Conservative	2
Labour	6
Liberal Democrat	0
Socialist	0

Environment and Community Safety Scrutiny Board (Scrutiny Board 4)

Cleaner, greener streets and open spaces; making a positive environmental contribution and tackling climate change; Community Safety

Designated as the Crime and Disorder Committee

CHAIR	DEPUTY CHAIR
Councillor Lancaster	Councillor Auluck

Councillor Andrews

Councillor Harrison

Councillor Lakha

Councillor Lapsa

Councillor Lucas

Councillor Nellist

Political Balance	
Conservative	2
Labour	5
Liberal Democrat	0
Socialist	1

Health and Social Care Scrutiny Board (Scrutiny Board 5)

Health, wellbeing and independence. Including adult social care.

Designated Health Overview and Scrutiny Committee

CHAIR	DEPUTY CHAIR
Councillor Welsh	Councillor Sweet

Councillor Abbott

Councillor Bailey

Councillor Gannon

Councillor Gazey

Councillor Lepoidevin

Councillor Ruane

Councillor B. Singh

Political Balance	
Conservative	3
Labour	6
Liberal Democrat	0
Socialist	0

Co-opted Member

Mr. David Spurgeon (note: to be reviewed by Chair)

AUDIT COMMITTEE

N.B. The Chair and Deputy Chair of the Audit Committee should be free of executive functions and/ or not be a Chair/Deputy Chair of any of the Scrutiny Boards. No Member of the Committee can be a Cabinet Member.

CHAIR	DEPUTY CHAIR
Councillor Chater	Councillor Blundell

Councillor S. Bains

Councillor T. Khan

Councillor Field

Councillor Sawdon

Political Balance	
Conservative	2
Labour	3
Liberal Democrat	1
Socialist	0

Conservative Group Substitute – Councillor Andrews

Labour Group Substitute – Councillor Ruane

COVENTRY HEALTH AND WELL-BEING BOARD

Leader of the Council – Councillor Mutton

Cabinet Member (Health and Community Services) – Councillor Clifford

Cabinet Member (Children and Young People) – Councillor O'Boyle

Conservative Councillor – Cllr Lepoidevin

CONSTITUTION WORKING GROUP

2 Council Members on Standards Committee

Councillor Walsh

*Councillor Mrs Johnson

2 Group Secretaries

Councillor McNicholas

Councillor Williams

1 Member from Controlling Group

Councillor Townshend

1 Representative of the Minority Groups (if appropriate)

None

*Note:- As Councillor Johnson is both the Conservative Member on Standards Committee and Group Secretary, Councillor Williams has also been appointed to this Group.

ENGINEERING CONTRACT PARTNERING BOARD

Cabinet Member (City Development) – Councillor Bigham

Cabinet Member (City Services) - Councillor Harvard

Cabinet Member (Strategic Finance and Resources) - Councillor Duggins

4 Members of Scrutiny

Councillor Andrews

Councillor Bains

Councillor Ridley

Councillor Walsh

CORPORATE PARENTING ADVISORY PANEL

Councillor O'Boyle - Cabinet Member for Children and Young People (Chair)

Councillor Kelly - Cabinet Member for Education

Councillor M. Mutton - Chair of Scrutiny Board 2

Councillor Dixon - Shadow Cabinet Member for Education

Councillor Johnson - Shadow Cabinet Member for Children and Young People

Councillor Chater - Labour Group Representative

Councillor Crookes - Conservative Group Representative

CABINET ADVISORY PANEL – SCHOOL ORGANISATION

4 Elected Members

(Must be members of Scrutiny, one to be the shadow Education Cabinet Member)

Councillor M. Mutton (Chair)

Councillor Fletcher

Councillor Sweet

Councillor Dixon – Shadow Education Cabinet Member

3 Head Teachers – (1 x Primary, 1 x Secondary, 1 x Special)

3 Governors – (1 x Primary, 1 x Secondary, 1 x Special)

2 Voluntary Aided Sector – (1 x Roman Catholic Diocese, 1 Church of England Diocese)

NEW ADVISORY PANELS – APPOINTED DURING 2010/11 AND TO BE RE-APPOINTED FOR 2011/12

CABINET ADVISORY PANEL (LOCAL DEVELOPMENT FRAMEWORK)

Councillor Bigham – Cabinet Member (City Development) (Chair)

Councillor Maton – Chair of Planning Committee

Councillor J. Mutton – Leader

Councillor Skipper – Cabinet Member (Neighbourhood Action, Housing, Leisure and Culture)

CABINET ADVISORY PANEL ON THE 2012 OLYMPICS

Councillor M. Mutton – (Chair of the Children, Young People, Learning and Culture Scrutiny Board (2)) (Chair)

Councillor Townshend – Cabinet Member (Community Safety and Equalities)

Councillor Harvard – Cabinet Member (City Services)

Councillor Mrs. Bigham – Cabinet Member (City Development)

**CABINET MEMBER (COMMUNITY SAFETY AND EQUALITIES)
ELECTORAL ARRANGEMENTS ADVISORY PANEL**

Councillor Townshend (Chair)

Councillor Andrews

Councillor Blundell

Councillor Duggins

Councillor Field

Councillor Foster

Councillor Mrs. Lucas

Councillor J. Mutton

Councillor Nellist

9 Councillors – 4 Labour, 3 Conservative plus Councillors Field and Nellist

**CABINET MEMBER (COMMUNITY SAFETY AND EQUALITIES) SEXUAL
ENTERTAINMENT VENUES ADVISORY PANEL**

Councillor Mrs. Abbott (Chair of Licensing and Regulatory Committee)

Councillor Bigham (Cabinet Member (City Development))

Councillor Chater

Councillor Lepoidevin

Councillor Nellist (St. Michael's Ward Councillor)

Councillor Singh Sehmi (Deputy Chair of Licensing and Regulatory Committee)

Councillor Townshend (Cabinet Member (Community Safety and Equalities)) (Chair)

**CABINET MEMBER (COMMUNITY SAFETY AND EQUALITIES) DISABILITY
EQUALITY ADVISORY PANEL**

Councillor Townshend (Chair)

Councillor Mrs. Abbott

CHAIRS OF WARD FORUMS

North West Neighbourhood Management Area

Bablake – Councillor A. Williams
Sherbourne – Councillor S. Walsh
St. Michael's – Councillor D. Welsh
Whoberley – Councillor B. Singh
Woodlands – Councillor H. Johnson

North East Neighbourhood Management Area

Foleshill – Councillor M. Auluck
Henley – Councillor E. Ruane
Holbrook – Councillor R. Lancaster
Longford – Councillor G. Duggins
Radford – Councillor M. Mutton
Upper Stoke – Councillor S. Bains

South Neighbourhood Management Area

Binley and Willenhall – Councillor D. Chater
Cheylesmore – Councillor H. Noonan
Earlsdon – Councillor A. Andrews
Lower Stoke – Councillor J. Harrison
Wainbody – Councillor J. Blundell
Westwood – Councillor M. Lapsa
Wyken – Councillor F. Abbott

TERMS OF REFERENCE

1. The terms of reference for the following are as set out in the Constitution:

Audit Committee

Cabinet

Licensing and Regulatory Committee

Planning Committee

Scrutiny Coordination Committee

Scrutiny Boards

Standards Committee

2. The terms of reference for the other bodies are as set out below:

Coventry Health and Well-being Board

Terms of Reference

To facilitate partnership working across the following broad areas:

- Assessing the needs of the Coventry population and leading the statutory joint strategic needs assessment (JSNA)
- Develop a 'high level' Health and Well Being Strategy or the City
- Promoting integration and partnership across areas by joining up commissioning plans across the NHS, social care and public health; and
- Supporting joint commissioning and pooled budget arrangements where appropriate.
- The Health and Well-being Board will work with the NHS Commissioning Board and co-ordinate any sub-regional activity,

Constitution Working Group

Terms of Reference

1. To be responsible for keeping the Constitution up to date and to make recommendations on proposed amendments to the Constitution to the Standards Committee for the Annual Update in May.

2. To consider recommendations from the Monitoring Officer and the Officer Working Group on Constitutional Issues on ways in which the Constitution can be amended in order to better achieve its purpose.
3. To act as champions of the Constitution, on governance matters and matters affecting the Council, ensuring that all members are aware of the Constitution and know how to apply it.
4. To bring to the attention of the Monitoring Officer any matters of concern regarding the City Council's Constitution.

Engineering Contract Partnering Board

Terms of Reference

1. To monitor and review the performance and progress of the Contract giving overall guidance and direction
2. To share the City Council's strategy and programmes
3. To monitor Key Performance Indicators (KPIs) and Enabling Performance Indicators (EPIs)
4. To consider, as necessary, specific project issues
5. To monitor formal disagreements (at Level 2 and above)
6. To note innovation and Continuous Improvement Initiatives

Corporate Parenting Advisory Panel

Terms of Reference

1. The group will be constituted as a Cabinet Advisory Panel Group with a politically balanced membership.
2. To focus on the requirements in legislation and in good practice advice within Care Matters for Elected Member involvement and support in service improvement for looked after children and young people.
3. To develop a work programme and allocate and monitor tasks within the City Council to improve outcomes for looked after children.
4. To identify key areas where services and partner agencies need to deliver improved support for looked after children and refer these issues to the Care Matters Steering Group as necessary.

5. To develop and support direct communication with looked after children, including formal meetings and consultation leading to the establishment of a Children's Council, a structured pattern of visits to children's homes and social work team offices, and also informal meetings with looked after children and young people with a social and enjoyable element.
6. This group will have the opportunity to send issues to the Care Matters Steering Group for action. It is proposed that the Chair of the Advisory Panel sit on the Care Matters Steering Group.

Cabinet Advisory Panel – School Organisation

Terms of Reference

1. The group will be constituted as a Cabinet Advisory Panel Group.
2. To consider any objections received to school organisation proposals (for example the establishment of a new school or the closure of a school) and make recommendations to the Local Authority (Cabinet) on the determination of those proposals.

Cabinet Advisory Panel (Local Development Framework)

Terms of Reference

There is no legal requirement to set up an Advisory Panel to inform the development of a new Core Strategy, however, it is considered to be good practice to do so. The Advisory Panel would ensure regularly timetabled interaction between Elected Members of the group, in relation to the development of the Core Strategy, and ensure that key issues were identified and discussed early in the process.

Cabinet Advisory Panel (Olympics)

Terms of Reference

To co-ordinate the Council's work on promoting the City in preparation for the 2012 Olympics; to increase the level of investment in the City as a result of our involvement in the Olympic Games and to maximise the level of community involvement in games and associated projects and events.

Cabinet Member (Community Safety and Equalities) Electoral Arrangements Advisory Panel

Terms of Reference

- (1) To review the division of the 18 Wards within the City into Polling Districts in accordance with the Representation of the People Acts and associated legislation.
- (2) In consultation with local Ward Councillors and other such stakeholders as the Panel believe appropriate, to make recommendations to the Returning Officer about suitable polling places within each Ward within the City.
- (3) To consider the staffing arrangements, including the payment of fees, associated with elections and make appropriate recommendations to the Returning Officer and the Cabinet Member.
- (4) To make recommendations to the Cabinet Member and the Returning Officer in relation to any changes to procedures and practices as appropriate with regard to the electoral process within the City, especially in relation to any proposed legislative changes.

Cabinet Member (Community Safety and Equalities) Sexual Entertainment Venues Advisory Panel

Terms of Reference

- (1) To inform and assist the Cabinet Member (Community Safety and Equalities Services) in relation to the implementation of new licensing controls on "sexual entertainment venues" in Coventry.
- (2) To develop a proposed "sexual entertainment venue policy", including proposed fee levels and proposed standard licence conditions and undertake appropriate consultation prior to formal consideration by the Cabinet Member (Community Safety and Equalities).
- (3) To provide feedback to the Cabinet Member (Community Safety and Equalities) on key developments.

Cabinet Member (Community Safety and Equalities) Disability Equality Advisory Panel

Terms of Reference

To advise the Cabinet Member responsible for equalities on disabled people's issues and to monitor, review and advise the Council on the development of the action plan for its Equality Strategy.